

## PAYMENT TO SCHUMACHER COLLEGE

You may make payments to Schumacher College by cheque, credit card or direct debit, or by direct transfer from your bank account to ours.

**Please Note – We can only accept payment in Sterling.**

Dartington Hall Trust administers payments for Schumacher College. Contact details for the accounts department are:

**Telephone:** +44 (0) 1803 847045

**Fax:** +44 (0) 1803 847047

**E-mail:** [salesledger@dartington.org](mailto:salesledger@dartington.org)

**Address:** Dartington Hall Trust Accounts, The Estate Accounts Office, Dartington Hall, Totnes, Devon, UK. TQ9 6EL

### 1. Payment by Cheque

Please make your cheque payable to Dartington Hall Trust and send it to the above address. Please write your programme of study on the reverse of the cheque.

### 2. Payment by credit or debit card

Your card provider may choose to levy a charge for converting the payment into sterling if applicable. If you wish to pay by credit or debit card, for security reasons we prefer to take payment by telephone +44 (0) 1803 847045.

NB: Dartington Hall Trust do not accept AMEX or Diners Cards.

### 3. Payment by bank transfer

**IMPORTANT:** Before making a payment by bank transfer please e-mail: [salesledger@dartington.org](mailto:salesledger@dartington.org) to advise how much money is being transferred in to the Dartington Hall Trust's account and what this payment is for. Full instructions for bank transfers are found on page 2 of this document.

## UK - BANK TRANSFERS

For payments coming from a bank within the UK, you simply need to instruct your bank to send the money to our bank, whose details are given below. You may wish to check whether your bank will charge you for this service.

**Bank:** Barclays Bank

**Address:** 39-40 Fleet Street, Torquay, Devon, TQ2 5DL UK

**Sort Code:** 20-60-88

**Account Number:** 10315230

**Account name:** Dartington Hall Trust, Number 2 Account

## OVERSEAS - BANK TRANSFERS

For International transfers (money coming from a foreign bank outside of the UK):-

- **Charges are levied by both your bank *and* our bank, which you will need to include in your payment. Please ensure the charges are covered in full: ask your bank to help you to ensure that this happens and to avoid your payment being short due to charges.**
- We can only accept payment in Sterling, so please ask your bank to transfer the funds to us in Sterling.
- You need to provide your bank with the additional information below (as applicable):

### Transfers from EU Countries

- **IBAN Code:** this is the International Bank Account Number for our bank, in which the sort code, account number and country code are included on one line. This code is: GB65 BUKB 2060 8810 315230
- **SWIFT-BIC Code:** BUKBGB22
- Plus account details as shown above.

### Transfers from Non-EU countries

- SWIFT-BIC Code: BUKBGB22
- Plus account details as shown above.