

POSTGRADUATE BURSARY APPLICATION FORM

The Dartington Learning Postgraduate Bursary Fund exists to enable those with potential and in financial need to participate in our Masters programmes.

All applicants to a Full-Time Master's Programme may apply for a Tuition Fees Bursary.

Dartington Learning undertakes many fundraising activities throughout the year to build up the Bursary Fund to make our courses as inclusive as possible. We operate a policy of honesty and ask that students respect this and only apply for a bursary when in genuine need.

Bursary applications can only be considered once you have been interviewed and the faculty agree to support you in obtaining a place on your chosen programme.

Please read the terms and conditions carefully on page 4 of this form, and following the instructions given below.

HOW TO COMPLETE THIS FORM

1. Complete the application form in type or write in CAPITAL letters and BLACK ink. You may use additional sheets of paper if necessary.
2. Include your email address as all correspondence will be via email.
3. When completed, return the application form, with a covering letter, addressed to the Postgraduate Bursary Panel, The Old Postern, Dartington, Totnes UK TQ9 6EA or enclose it with your supporting documentation. Please mark your envelope either for the attention of Schumacher College or Dartington Arts School. You may also email your application to admissions@dartington.org

4. The application form must be supported by one reference from someone who can support the financial statements made in your application. This must not be a family member. You may nominate one of the referees already supporting your Master’s application, if suitable, in which case there is no need to provide a reference from them a second time with your Bursary application. You should advise your referee that we may contact them regarding your Bursary application.

A. PERSONAL DETAILS

Title (Mr/Ms/Miss/Mrs etc.)	
First Names	
Surname	
Email	

B. TITLE OF THE POSTGRADUATE MASTERS PROGRAMME ON WHICH YOU HAVE BEEN OFFERED A PLACE

Title of Course	
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C. WHAT AMOUNT OF TUITION FEES BURSARY DO YOU WISH TO APPLY FOR?

Tuition Fees:	£
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Please note, we are unable to offer full fee bursaries

D. OTHER FUNDING APPLICATIONS

Have you applied for financial assistance elsewhere? If yes, please indicate the awarding body(ies) and amount(s) and give information about when you are likely to hear the outcome of your application.

FINANCIAL BODY/CHARITY/OTHER	AMOUNT REQUESTED	OUTCOME OF APPLICATION DUE BY:
	£	
	£	
	£	

E. INFORMATION ON PERSONAL FINANCIAL CIRCUMSTANCES

Please provide a statement supporting your application for a bursary. The Postgraduate Bursary Panel will read your statement and make an assessment based on the information supplied, along with their notes from your application form and interview.

Please continue on an additional sheet if necessary

F. PERSONAL INTERESTS AND CONTRIBUTION TO THE COMMUNITY OUTSIDE EMPLOYMENT

Please continue on an additional sheet if necessary

TERMS AND CONDITIONS

1. Students may send in a bursary application with their application for a full-time Master's place on the programme of their choice. All bursary applications will be considered by the Dartington Learning Bursary Panel which will meet regularly as required.
2. The Bursary Panel will award applicants who evidence financial need, as specified in Section 4 of this Application Form. However, it is not possible for all students evidencing financial need to receive a bursary, owing to the limited bursary funds available.
3. All financial information provided will remain confidential and will not be shared with anyone outside of The Dartington Hall Trust.
4. Dartington Learning reserves the right not to consider an application for a bursary if the entrant is or had previously been in debt with the Dartington Hall Trust, has previously been withdrawn from their studies on Academic grounds, has submitted fraudulent documentation or inaccurate/incorrect information to Dartington Hall Trust previously.
5. Applicants must be available for interview if required (in person or via telephone/Skype).
6. Applicants may not under any circumstances defer take-up of the bursary until a later date.
7. The decisions taken by the Bursary Panel are final and are not subject to appeal.
8. Bursaries will be agreed for full-time Master's students only.
9. Bursary recipients who switch to part-time study will be required to immediately pay back to the Schumacher College or Dartington Arts School 100% of bursary funds awarded. Schumacher College or Dartington Arts School may apply discretion where exceptional circumstances are deemed to apply.
10. Bursary recipients who withdraw from their Master's programme at any point will be required to immediately pay back to the Schumacher College or Dartington Arts School 100% of bursary funds awarded, and will not be eligible for any refund of tuition fees. Schumacher College or Dartington Arts School may apply discretion where exceptional circumstances are deemed to apply.
11. Students in receipt of a bursary must agree to participate in the Dartington Learning evaluation process, including completing a Report Form, for returning Dartington Learning at the end of their course.

DECLARATION BY CANDIDATE

I understand that the information I have provided will remain confidential to The Dartington Hall Trust. I confirm that the above information is correct to the best of my knowledge and that I have understood and agree to abide by these Terms and Conditions.

Signature:	Date:
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Schumacher College and Dartington Arts School are part of The Dartington Hall Trust, a registered charity.

Registered Office: The Elmhirst Centre, Dartington Hall, Totnes, Devon, TQ9 6EL