

POSTGRADUATE BURSARY APPLICATION FORM

The Schumacher College Postgraduate Bursary Fund exists to enable those with potential and in financial need to participate in our Masters programmes.

All applicants to a Full-Time Masters Programme students may apply for a Tuition Fees Bursary.

The College undertakes many fundraising activities throughout the year to build up the Bursary Fund to make our courses as inclusive as possible. We operate a policy of honesty and ask that students respect this and only apply for a bursary when in genuine need.

Bursary applications can only be considered once you have been interviewed and the Faculty wish to support you in obtaining a place on your chosen programme.

Please read carefully the terms and conditions on page 4 of this form, and following the instructions given below.

HOW TO COMPLETE THIS FORM

1. Please complete the application form in type or write in CAPITAL letters and BLACK ink. You may use additional sheets of paper if necessary.
2. Please quote your email address as all correspondence will be via email.
3. When completed you should **return the application form, with a covering letter**, addressed to the Postgraduate Bursary Panel, Schumacher College, Dartington, Totnes UK TQ9 6EA or enclose it with your supporting documentation.
4. **The application form must be supported by one reference from someone of standing who can support the financial statements made in your application. This must not be a family member.** You may nominate one of the referees already supporting your Masters application, if suitable, in which case there is no need to provide a reference from them a second time with your Bursary application. You should advise your referee that we may contact them regarding your Bursary application.

A. PERSONAL DETAILS

Title (Mr/Ms/Miss/Mrs etc.)	
First Names	
Surname	
Email	

B. TITLE OF THE POSTGRADUATE MASTERS PROGRAMME ON WHICH YOU HAVE BEEN OFFERED A PLACE

Title of Course	
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C. WHAT AMOUNT OF TUITION FEES BURSARY DO YOU WISH TO APPLY FOR?

Tuition Fees:	£
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D. OTHER FUNDING APPLICATIONS

Have you applied for financial assistance elsewhere? If yes, please indicate the awarding body(ies) and amount(s) and give information about when you are likely to hear the outcome of your application.

FINANCIAL BODY/CHARITY/OTHER	AMOUNT REQUESTED	OUTCOME OF APPLICATION DUE BY:
	£	
	£	
	£	

E. INFORMATION ON PERSONAL FINANCIAL CIRCUMSTANCES

Please provide a statement supporting your application for a bursary. The Postgraduate Bursary Panel will read your statement and make an assessment based on the information supplied, along with their notes from your application form and interview.

Please continue on an additional sheet if necessary

F. PERSONAL INTERESTS AND CONTRIBUTION TO THE COMMUNITY OUTSIDE EMPLOYMENT

Please continue on an additional sheet if necessary

TERMS AND CONDITIONS

1. Students may send in a bursary application with their application for a full-time Masters place on the programme of their choice. All bursary applications will be considered by the Bursary Panel which will meet regularly as required.
2. The Bursary Panel will award applicants who evidence financial need, as specified in Section 4 of this Application Form. However, it is not possible for all students evidencing financial need to receive a Bursary, owing to the limited Bursary funds available.
3. All financial information provided will remain confidential and will not be shared with anyone outside of The Dartington Hall Trust.
4. Schumacher College reserves the right not to consider an application for a bursary if the entrant is or had previously been in debt with the Dartington Hall Trust and/or Schumacher College, has previously been withdrawn from the College on Academic grounds, has submitted fraudulent documentation or inaccurate/incorrect information to the College previously.
5. Applicants must be available for interview if required (in person or via telephone/Skype).
6. Applicants may not under any circumstances defer take-up of the bursary until a later date.
7. The decisions taken by the Bursary Panel are final and are not subject to appeal.
8. Bursaries will be agreed for full-time masters students only.
9. Bursary recipients who switch to part-time study will be required to immediately pay back to the College 100% of bursary funds awarded. The College may apply discretion where exceptional circumstances are deemed to apply.
10. Bursary recipients who withdraw from their Masters programme at any point will be required to immediately pay back to the College 100% of bursary funds awarded, and will not be eligible for any refund of tuition fees. The College may apply discretion where exceptional circumstances are deemed to apply.
11. Students in receipt of a bursary must agree to participate in the College's evaluation process, including completing a Report Form, for returning to the College at the end of their course.

DECLARATION BY CANDIDATE

I understand that the information I have provided will remain confidential to The Dartington Hall Trust. I confirm that the above information is correct to the best of my knowledge and that I have understood and agree to abide by these Terms and Conditions.

Signature:	Date:
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Schumacher College is part of The Dartington Hall Trust, a registered charity.

Company Number : 1485560 Charity Number : 279756

Registered Office: The Elmhirst Centre, Dartington Hall, Totnes, Devon, TQ9 6EL